

# MERCHANT RETREAT REGISTRATION FORM

Postmark Date:	Check Number:	Date Deposited:	Date Confirmed:
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## DRAGONFEST 2009 MERCHANT RETREAT REGISTRATION FORM

(ONE FORM PER ADULT (18 OR OLDER) – Please type or print clearly) NOTE: We must have a signed and dated waiver for each attendee of age 18 and over. **Because we must have a signed and dated waiver for each individual, registrations are not transferable.** Please feel free to photocopy this form as needed, remembering to copy all sides.

### PLEASE READ CAREFULLY BEFORE SIGNING THIS WAIVER

1. I read the entire registration packet and agree to comply completely with Dragonfest of Colorado, Inc's. 2009 Retreat guidelines, board policies and the rules of Wellington Lake.
2. I agree to sign-up for and perform at least one two hour work shift during the course of Dragonfest of Colorado Inc's. 2009 Retreat.
3. I will not bring any person who is not pre-registered to Dragonfest of Colorado, Inc's 2009 Retreat. All minors under my care at this retreat are identified by name elsewhere on this form.
4. I assume full responsibility for my personal welfare, personal property, and any minors who are under my care at Dragonfest of Colorado, Inc's. 2009 Retreat under any and all circumstances.
5. I will not hold the members and/or staff of Dragonfest of Colorado, Inc., as an organization nor Castle Mountain Recreation, Inc., and/or any of its staff or affiliates liable for any personal injury, illness or loss occurring to me, or any minors under my care, as a result of my/their participation in or connection to Dragonfest of Colorado, Inc's. 2009 Retreat under any and all circumstances.
6. I assume all responsibility for my conduct related to Dragonfest of Colorado, Inc's. 2009 Retreat site environment, including its protection and conservation.
7. I understand that any medical, childcare or other services at Dragonfest of Colorado, Inc's.2009 Retreat, which I choose to use for myself or minors in my care, is at my own risk.
8. I understand that if I and/or any minors in my care choose not to comply with Dragonfest of Colorado, Inc's 2009 Retreat guidelines, board policies and/or the rules of Wellington Lake, I/we will be asked to leave without refund and I agree to comply.
9. I understand and am aware that there are risks involved in my participation in Dragonfest of Colorado, Inc's 2009 Retreat, including, but not limited to the rugged nature of the site. I assume full responsibility for my safety and well being as well as the safety and well being of any minors in my charge. I agree not to sue, hold liable and/or press any actions or claims against Dragonfest of Colorado, Inc's. organizers and/or agents for **any injury, illness or loss** occurring to me or to anyone through whom I may claim at said event **RESULTING FROM ACCIDENT, NEGLIGENCE OR MY PARTICIPATION IN ANY AND/OR ALL ACTIVITIES** sponsored by or related to Dragonfest of Colorado, Inc's 2009 Retreat. This agreement is binding upon my heirs, executors and assigns.
10. My signature below indicates I read and understood the foregoing. **(Please Print Clearly)**

Printed Legal Name: \_\_\_\_\_ Date: \_\_\_\_\_ Email: \_\_\_\_\_

Printed Legal Name: \_\_\_\_\_

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<i>Don't write above this line.</i>			
<b>Printed Legal Name: Last</b>		<b>First</b>	<b>Middle Initial</b>
<b>PID Number (leave blank if unknown)</b>		<b>Have you attended Dragonfest before?(Circle one)</b>	<b>Yes    No</b>
<b>Mailing Name</b>		<b>Name you will use at Festival (24 letters max!)</b>	
<b>Mailing Address</b>			
<b>City</b>		<b>State</b>	<b>Zip</b>
<b>Country</b>		<b>Contact/Home Phone (include area code)</b>	

## MINORS (age 17 and under) Registration

**MINORS (age 17 and under) attending Dragonfest of Colorado, Inc's. 2009 Retreat under my care (please indicate if infant):**

<b>Full Legal Name</b>	<b>Age</b>	<b>Full Legal Name</b>	<b>Age</b>
<b>Full Legal Name</b>	<b>Age</b>	<b>Full Legal Name</b>	<b>Age</b>
<b>Full Legal Name</b>	<b>Age</b>	<b>Full Legal Name</b>	<b>Age</b>
<b>Full Legal Name</b>	<b>Age</b>	<b>Full Legal Name</b>	<b>Age</b>

- I am the parent or legal guardian of all minors listed.
- I have enclosed a signed letter from the parent(s)/legal guardian(s) giving permission for me to bring the above children to Dragonfest of Colorado, Inc's 2009 Retreat. Included on the letter is the name(s), address(s) and telephone number(s) of the parent(s)/legal guardian(s).
- I have attached a separate sheet of paper listing additional minors attending festival with me.

**I plan to use Youthfest for my child or children on:**

**Wednesday:\_\_\_ Thursday:\_\_\_ Friday:\_\_\_ Saturday:\_\_\_ Sunday:\_\_\_**

# MERCHANT RETREAT REGISTRATION FORM

DRAGONFEST 2009 WILL BE HELD FROM AUGUST 5<sup>TH</sup> THROUGH AUGUST 9<sup>TH</sup>

Make checks payable to: Dragonfest of Colorado, Inc., P.O. Box 621969, Littleton, CO 80162-1969

<b>FEE SCHEDULE: If postmarked <u>on or before</u>:</b>							<u>Fee from Schedule</u>	<u>Subtotal</u>		
	<u>5/14/09</u>	<u>6/07/09</u>	<u>7/01/09</u>							
Adults (18+):	\$75	\$90	\$100	<u>  1  </u>	Adult over 18	x \$ _____	= \$ _____			
Family Package*:	\$160	\$175	n/a	_____	Family Package	x \$ _____	= \$ _____			
Teens:(12-17)	\$60	\$65	\$75	_____	Teens (12-17)	x \$ _____	= \$ _____			
Kids:(5-11)	\$40	\$45	\$50	_____	Kids (5-11)	x \$ _____	= \$ _____			
Kids:(0-4)	free	free	free	_____	Kids (0-4)	x \$ <u>FREE</u>	= \$ _____			
<b>MERCHANT ADMITTANCE TO THE RETREAT OPENS TUESDAY AT 10:00AM</b>				Total for T-shirts (from T-shirt form below)			\$ _____			
				Yes, I'd like to contribute to the <b>Retreat</b>					\$ _____	
				Yes, I'd like to contribute to the <b>Land Fund</b>					\$ _____	
				(\$1, \$5, \$10 or more)					<b>TOTAL \$</b>	

\* Family Package – 1 Adult and Unlimited related children (related children are any children between 0-17 where the registering adult is the legal guardian)

\_\_\_\_\_ My check or money order is enclosed \*

\_\_\_\_\_ Invoice me with PayPal \*\* (please clearly PRINT your e-mail address) \_\_\_\_\_

\* Make checks and money orders payable to: Dragonfest of Colorado, Inc., P.O. Box 621969, Littleton, CO 80162-1969

\*\* I understand that an additional administrative fee will be applied to all PayPal transactions. You will receive an E-Mail invoice from sendmail@paypal.com on Behalf Of [treasurer@dragonfest.org](mailto:treasurer@dragonfest.org). Please make sure that this address is not blocked by any spam filters.

For the NEW meal cards please indicate the days you plan to eat breakfast at the Main Community Center?

Thursday     Friday     Saturday     Sunday

**In case of emergency, please notify:**

Name	Telephone (daytime number)
Address	Telephone (night number)
City	State _____ Zip _____

I need:     to camp in a handicapped accessible area.     to camp offsite.     a hotel list sent to me.

## DRAGONFEST T-SHIRTS, \$25.00 EACH

Color	Small	Medium	Large	X-Large	2XL (add \$1)	3XL (add \$2)	4XL (add \$3)
SkyBlue w/Black ink						Not Available	Not Available
Black w/Gray ink							

If you order a T-shirt(s) and for some reason you can't attend Dragonfest of Colorado, Inc's., 2009 Retreat you need to let us know so your T-shirt(s) can be mailed to you. Please enclose \$5.00 with your request to cover postage. If you are not registering for Dragonfest, of Colorado, Inc's. 2009 Retreat, but still wish to purchase a T-shirt, please add \$5 postage to your check or money order. Mail the T-shirt order form and your check or money order payable to: **Dragonfest of Colorado, Inc., P.O. Box 621969, Littleton, CO 80162-1969.** T-shirts are mailed after the retreat. Please note that orders for T-Shirts are **non-refundable**. We cannot un-print and return ordered T-Shirts to the manufacturers.

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Don't write above this line.

## MERCHANT Booth Registration

Printed Legal Name: Last \_\_\_\_\_ First \_\_\_\_\_ Middle Initial \_\_\_\_\_

PID Number \_\_\_\_\_ Have you attended Dragonfest before?(Circle one) Yes No

Name of Business \_\_\_\_\_

E-mailing Address \_\_\_\_\_

Mailing Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Country \_\_\_\_\_

**This registration form is for a merchant BOOTH space ONLY. Merchants are still required to personally register during participant registration periods.**

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**STANDARD BOOTH: \$75.00 12 feet by 20 feet\* (rear camping – Standard camper or 10x10 tents)**

\* Merchants that would like more space than our standard booth may purchase up to three contiguously adjoined booth spaces.

**CHECK ALL THAT APPLY:**

- \_\_\_\_\_ Standard booth \$75.00
- \_\_\_\_\_ I need tables at a cost of \$20 per table \_\_\_\_\_ 6' table(s) [we cannot accept table orders after May 1<sup>st</sup>]
- \_\_\_\_\_ I need chairs at a cost of \$5 per chair \_\_\_\_\_ chair(s) [we cannot accept chair orders after May 1<sup>st</sup>]
- \_\_\_\_\_ I would like to donate an item for the Land Fund Auction or to be used as a prize for the Youth Programs

**\$\_\_\_\_\_ Total Amount Due**

\_\_\_\_\_ My check or money order is enclosed \*

\_\_\_\_\_ Invoice me with PayPal \*\* (please clearly reprint you e-mail address) \_\_\_\_\_

\* Make checks and money orders payable to: Dragonfest of Colorado, Inc., P.O. Box 621969, Littleton, CO 80162-1969

\*\* I understand that an additional administrative fee will be applied to all PayPal transactions. You will receive an E-Mail invoice from sendmail@paypal.com on behalf of [treasurer@dragonfest.org](mailto:treasurer@dragonfest.org). Please make sure that this address is not blocked by any spam filters.

Continue other side

**Description of merchandise to be sold (REQUIRED):**

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- Merchants must meet all State and Local legal requirements to sell goods and services within the State of Colorado and Jefferson County. Merchants will furnish all required permits, if applicable, upon request.
- Dragonfest of Colorado, Inc. reserves the right to exclude the sales of any inappropriate merchandise.
- The sale of alcohol is strictly prohibited. (The only exception is pre-bottled herbal, homeopathic tinctures of 5oz or less.)
- Merchants selling knives, sword, axes and any items which would commonly be called a weapon may only sell to individuals 18 years or older. Dragonfest of Colorado, Inc. requires all vendors assure that an adult is present before allowing any minor into any area where these items are displayed. These items must also be security tagged or taped to their sheath when sold.
- Dragonfest of Colorado, Inc requires that each merchant booth have its own fire extinguisher displayed at all times in a visible and easily accessible location.
- Merchant booth setup is the Tuesday prior to the general opening of the retreat on Wednesday from 10am to 8pm.
- Merchants are limited to two helpers. Merchant helpers are required to be on the merchant early arrival list no later than June 1<sup>st</sup>.
- Merchants are required to perform a standard 2 hour work shift as are all participants of the retreat. Opening day morning shifts are held for merchants on a “first come, first serve” basis.
- Merchants renting tables and/or chairs from Dragonfest of Colorado, Inc. are solely responsible for ensuring they are returned to the Merchant Coordinators, in good condition, prior to leaving the retreat grounds. Failure to do so will result in a \$25.00 lost or damaged item fee per item.
- Merchants are responsible for ensuring their booth and camping area is completely free of any trash or debris on their departure from the retreat.
- Merchant booths and camping areas immediately along the lake front may not drain or dispose of any waste products that could contaminate the lake, including but not limited, to grey water and/or dish and shower run off without the express permission of both Dragonfest of Colorado, Inc. and Castle Mountain Recreation.
- Dragonfest of Colorado, Inc. firmly believes in leaving the land better than the condition we found it in. Merchants that fail to completely clean their booth site at the conclusion of the retreat will not be invited back the following year.
- I understand and am aware that there are risks involved in my participation in Dragonfest of Colorado, Inc. 2009 Retreat including, but not limited to the rugged nature of the site, and take full responsibility for my safety and well being as well as the safety and well being of any minors in my charge. I agree not to sue and/or press any actions or claims against Dragonfest of Colorado, Inc’s organizers and agents for any injury, illness or loss occurring to me or to anyone through whom I may claim at said event RESULTING FROM ACCIDENT, NEGLIGENCE OR MY PARTICIPATION IN ANY AND/OR ALL ACTIVITIES sponsored by or related to Dragonfest of Colorado, Inc. This agreement is binding upon my heirs, executors and assigns.**
- My signature indicates I read and understood the foregoing statements and conditions.**

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Signature

Date